



**Royal Thai Embassy**  
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Royal Thai Embassy's Announcement

No. ๕๑ /2558

Job Opening at Royal Thai Embassy, Washington D.C.

Position: Driver

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The Royal Thai Embassy in Washington D.C. is seeking applications from qualified individuals for the Driver position. Applicants are required to meet the qualifications and requirements below.

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|---------------------|---|
| 1. Position/Salary  | Driver<br>Salary 2,285.00 US Dollars/ month   |
| 2. Job Descriptions | <ul style="list-style-type: none"><li>- Driving under the scope of Embassy's missions</li><li>- Delivering documents and/or other items as instructed</li><li>- Maintaining the cleanliness and operational standards of the embassy's vehicle</li><li>- Performing other job-related duties as assigned</li></ul>  |
| 3. Qualifications   | <ul style="list-style-type: none"><li>- Average communication skills both in Thai and English</li><li>- Meet one of the following requirements to stay and work in the U.S. ;<ul style="list-style-type: none"><li>- Have Work Permit</li><li>- Have Student (F-1) Visa with Optical Practical Training (OPT) work authorization</li><li>- U.S. Permanent Resident (Green Card)</li><li>- U.S. Citizenship</li></ul></li><li>- Be in good health</li><li>- Have a positive attitude toward organization and others</li><li>- Work well with others and committed to hard work</li></ul> |

4. How to apply - Application Deadline: 20 January 2016  
Apply in person or by mail at:  
Royal Thai Embassy, Washington D.C.  
1024 Wisconsin Ave, N.W.  
Suite 401, Washington DC 20007  
Tel. (202)944-3600  
Fax. (202)944-3611 (Office Hours: 9 am – 12.30 pm and 2 pm – 5 pm)  
Or Email: [embassy\\_job@thaiembdc.org](mailto:embassy_job@thaiembdc.org)
5. Required Documents - A completed Application Form  
- A Photo (1 x 1 inch taken within the last 6 months)  
- A resume  
- A Copy of ID (Passport, Green Card or other official documents)  
- A Copy of Driver's License  
- An Employment Verification Letter
6. Selection Process Interview and Driving Test
7. Announcement Date for 21 January 2016  
Interview and Driving Test
8. Interview and Driving Test 25 January 2016, 01.30 – 04.30 pm.  
Time / Place / Date at The Royal Thai Embassy, Washington D.C.
9. Announcement for Website: [www.thaiembdc.org](http://www.thaiembdc.org)  
Final Candidates

A selected applicant must submit a Criminal Record within 30 days of final review.

Announcement made on 18 December 2015

(Signed)



(Pisan Manawapat)

Ambassador